

<u>Department for Education</u> 'Proof of Residence' Requirements

- If you own your own home, a copy of the contract of sale for the property or a recent council rates notice, <u>and</u> a recent gas or electricity bill for that property.
- If you rent a home, a rental agreement and a bond receipt lodged with Consumer and Business Services showing the current place of residence—the rental agreement should cover the majority of the first 12 months the child will be attending the school, and a recent gas or electricity bill for that property.
- Renting a room or rooms at a property for your child, does not constitute a primary place of residence. Families must rent an entire property in order for it to be their primary place of residence.

The Principal is responsible for determining whether proof of residence has been satisfied and may use professional judgement in circumstances where families are not able to meet these requirements.

It is the responsibility of the parents to verify that the information provided is true and factual.

The Principal can withdraw an offer to enrol if parents give false information or intentionally mislead the school to gain entry.

