



NORWOOD PRIMARY SCHOOL

Policy on Responsibility for Student Supervision

Objective:

The objective of this policy is to clearly set out who is responsible for supervision to ensure safety and welfare of students of Norwood Primary School while on school grounds or at school events. This policy notes the different circumstances where such supervision may be a school staff responsibility and/or a parent/carer responsibility.

Background:

Students on school grounds need to be supervised by an appropriate person to ensure their safety and welfare. This will usually be a school staff person, particularly during the hours of 8.30am to 3.30pm.

However, it should not be assumed that school staff are responsible for supervising students outside of those hours. In fact, supervision of students before 8:30am and after 3:30pm will usually be the responsibility of their parents/carers.

We believe that formal events, such as the Art Show, and informal events, such as after school plays on the school playground contribute to the sense of community at the school. However, at times there appears to be some confusion about who is responsible for student's welfare and safety while on school grounds. It is important to be clear about who is responsible for supervision of students at such events to ensure students are safe and that unreasonable burdens are not placed on school staff.

Principles

1. As the site leader, the school Principal will determine what is reasonable practice in relation to supervision of students.
2. Unless specifically in the school's care, responsibility for student's welfare and safety remains with their parents/caregivers.

Policy

- Students are in the school's care from 8.30 to 3.30 while on school grounds.
- Students are in the school's care when 'signed in' e.g. at school-organised events such as camps and out of hours excursions.
- Students are in NOSHC care when signed in at NOSHC.

At all other times students are in the care of their parents/carers.

This includes events on school grounds such as the 'Art Show', sports practice or playing on school grounds before 8:30am or after 3:30pm.

Students should therefore not arrive at school unaccompanied prior to 8:30am and unattended students on the school grounds after 3:30pm will be taken to the Front Office until collected by a parent/carer.

Students at sports practices must be supervised by a parent or carer unless a specific arrangement has been made with the coach. A coach is under no obligation to assume supervision responsibility; their primary task is to coordinate practice, not look after children.

Similarly other extracurricular activities require agreement between parents and the activity coordinator on supervision arrangements.

Nicola Brelsford
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Heamish Middleton
Chair of NPS Governing Council